

First Baptist Church
Blue Springs, Missouri

Ministry Description

Title: Communications

Gifts, Skills, Talents, Qualifications:

Administration, Planning, Service, Design, Graphic artist; must have a working knowledge of Publisher, must have the ability to write script and design various layouts, must be willing to recruit other like-minded professionals

Responsibilities:

- **Design communication pieces**
- **Create and maintain an information board at First Baptist Church**
- **Write press releases, contents for brochures, programs, manuals, etc.**
- **Recruit other professionals**

Time Commitment:

Will work with IMPACT Director to determine how many hours will be worked and which days will be worked.

Training/Support Provided:

This position will be supported by IMPACT Director and Staff Administrative Assistant.